




### FACILITY ACCESS FORM: Contractors or Service Vendors

Any person performing construction or service type work in the mill is required to complete the Contractor or Service Facility Access Request/Renewal Form with the associated safety related material prior to receiving access to mill property. **This process must be renewed on a yearly basis and a signed Request/Renewal form must be submitted to Plant Protection at the Upper Gate prior to access date, [RumfordContractorAccess@us.ndpaper.com](mailto:RumfordContractorAccess@us.ndpaper.com).**

All Contractors or Service providers (vendors) will be issued a permanent access badge to be renewed every year. **Rumford Paper will provide the first badge at no charge. A charge of \$25.00 will be assessed to the vendor to replace lost or damaged badges. Please print legibly, an \* Indicate required fields.**

*Company Name		
*Employee Name		
Address: City, State, Zip.		
Phone	Mobile	
For yearly access renewal enter current badge number or request new badge if lost or damaged.** 	Badge Number	Need new badge <input type="checkbox"/>
<b>Mill Evacuation Video:</b> Required by any service providers or contractors	View Date	*Initials
<b>Contractor Safety Video:</b> Required by any service providers or contractors	View Date	*Initials
<b>PSM Training:</b> Required by any service providers or contractors	View Date	*Initials

\* I \_\_\_\_\_ have reviewed the required Safety and Evacuation videos, PSM Training and understand that violating environmental, health and safety rules could expose people and/or property to harm or damage, and I understand I may be subject to disciplinary action up to and including loss of access to ND Paper property.

**This form must be submitted to ND Paper – Rumford Division Plant Protection located at the Upper Gate. [RumfordContractorAccess@us.ndpaper.com](mailto:RumfordContractorAccess@us.ndpaper.com)**

