



**FACILITY ACCESS FORM: Contractors or Service Vendors**

Any person performing construction or service type work in the mill is required to complete the Contractor or Service Facility Access Request/Renewal Form with the associated safety related material prior to receiving access to mill property. **This process must be renewed on a yearly basis and a signed Request/Renewal form must be submitted to Plant Protection at the Upper Gate prior to access date.**

All Contractors or Service providers (vendors) will be issued a permanent access badge to be renewed every year. **Rumford Paper will provide the first badge at no charge. A charge of \$25.00 will be assessed to the vendor to replace lost or damaged badges. Please print legibly, an \* Indicate required fields.**

<b>*Company Name</b>		
<b>*Employee Name</b>		
Address: City, State, Zip.		
Phone	Mobile	
For yearly access renewal enter current badge number or request new badge if lost or damaged.**	Badge Number	Need new badge <input type="checkbox"/>
<b>Mill Evacuation Video: Required by any service providers or contractors</b>	View Date	*Initials
	<b>Contractor Safety Video: Required by any service providers or contractors</b>	*Initials
	View Date	*Initials



**\* I \_\_\_\_\_ have reviewed the required Safety and Evacuation videos and understand that violating environmental, health and safety rules could expose people and/or property to harm or damage, and I understand I may be subject to disciplinary action up to and including loss of access to ND Paper property.**

**This form must be submitted to ND Paper – Rumford Division Plant Protection located at the Upper Gate.**