



Facility Access Form: Contractor or Service Vendor

Any person performing construction or service type work in the mill is required to complete the Contractor or Service Facility Access Request/Renewal form with the associated safety related material prior to receiving access to mill property. This process must be renewed on a yearly basis and a signed Request/Renewal form must be submitted prior to access.


All Contractors or Service providers will be issued a permanent access badge to be renewed every year.

RPC will provide the first badge at no charge to the vendor

** A charge of \$25 will be assessed to the vendor to replace lost or damaged badges

Please Print Legibly

* Indicates required fields.

*Company Name		
*Employee Name		
Address: City, State, Zip.		
Phone	Mobile	
For yearly access renewal enter current badge number or request new badge if lost or damaged. **		Need new badge <input type="checkbox"/>
Mill Evacuation Video: Required by any service providers or contractors	View Date	*Initials
Contractor Safety Video: Required by any service providers or contractors	View Date	*Initials

I _____ have viewed the required safety and evacuation videos and understand that violating environmental, health and safety rules could expose people and/or property to harm or damage and may be subject to disciplinary action up to and including loss of access to Catalyst property.